

Apache County Fair Association

◆ PO Box 1047 ◆ St. Johns, AZ 85936 ◆ (928) 551- 4037

August 26- 29, 2026

Dear Potential Concessions Vendor,

Join the excitement at the **Apache County Fair** from **August 26–29!** Showcase your business, connect with our community, and be part of one of the most beloved events in the region. All vendors need insurance naming the fair as additionally insured (\$1,000,000 liability), or you can purchase coverage through us for \$120.

Please note that **concession applications will go through a screening process**, so booth space is not guaranteed based on when your application is received. **If you are selected, you will receive an invoice for your payment—DO NOT SEND PAYMENT before you are invoiced!** Be sure to check the **Vendor Handbook** for all booth rules and tips—so everyone working your space knows the ropes. Vendors are the heart of the fair, bringing energy, fun, and amazing offerings to thousands of attendees. We can't wait to welcome you!

If you have any questions or need more information, please email vendor.apachecountyfair@gmail.com.

We're excited to have you participate in the Apache County Fair!

Jennifer Frieden & Tiffany Willis

Apache County Fair Managers

apachecountyfair@gmail.com

1(928)-551-4037



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Vendor Handbook: Rules and Information

Thank you for your interest in participating in the Apache County Fair! Below are the key details you'll need. Please review all rules and keep this packet for reference. Be sure to return the last page, which is your application.

Concessions Space

- Although signed application and insurance information is required to reserve a spot, the contract will not be finalized until payment is received.
- The Apache County Fair will organize and set up the food court layout and reserves the right to make layout changes as needed.
- No verbal agreements will be accepted. A contract is required to reserve your space.
- No vendor will have exclusive rights to sell a product.
- Trucks/Selling Fronts must be clean and visually appealing.
- Setup is on Tuesday, August 19th, from 9 am to 6 pm.

Fairground Access and Vehicle Rules

- All vendor vehicles must be off the fairgrounds by 9 am each day and remain in the parking lot.
- Product restocking is allowed from 7 to 9 am each morning. Vehicles must leave the grounds by 9 am.
- Vendors who don't comply with these rules may not be invited back. Safety is a priority.
- Vendors are required to staff their booths during fair hours and may not take down their booths before 9 pm on Saturday.

Cancellations and No Shows

- No refunds will be given for cancellations or no-shows.

Security

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- Overnight security will be provided, but the fair is not responsible for theft or damage.

Utilities

NEW We will no longer be providing FREE electricity and water.

- We have limited outlets. We will have electricity and water for a fee. See application for amounts. You can bring your own generator.
- Vendors must bring their own electrical adapters, extension cords, and water hoses. Wi-Fi is not provided.

Fair Hours

Tuesday August 25th	SET UP	9am- 6pm
	Fair Opens	Fair Closes
Wednesday August 26	11:00 AM	9:00 PM
Thursday August 27	9:00 AM	9:00 PM
Friday August 28	9:00 AM	10:00 PM
Saturday August 29	9:00 AM	9:00 PM

Your booth must remain staffed at all times and should not be dismantled before 9 pm on Saturday. You may stay open later if you wish.

Health Department Approval

- Vendors selling food must contact the Apache County Health Department at least three weeks in advance to complete the required application process: (928) 337-7932.

Ice

Apache County Fair will be selling ice throughout the fair. We will get you more information once the fair starts.

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We look forward to having you at the Apache County Fair! If you have any questions, please don't hesitate to contact us.

CONCESSION VENDOR APPLICATION

Contact Name:

Business Name:

Mailing Address:

Email:

Phone Number:

Menu Items:

Inside Concession Vendors: ONLY 3 Available! : ☐ \$600 (Electricity & Water Included)

Outside Concession Vendors: ☐ \$450

Electricity: 110v- 120v: ☐ \$50 (Per Plugin) # Needed:

220v- 240v: ☐ \$100 (Per Plugin) # Needed:

☐ I will Bring my Own Generator

Water: ☐ \$50

Food Truck/Trailer Information:

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Length & Width of Trailer (including Tongue)

What side of the trailer is your serving window on? ☐ Driver side ☐ Passenger side

Do you need a set-up area behind your trailer? ☐ Yes ☐ No Space
needed? _____

Insurance is required. You may be added to our policy for \$120 or if you have your own policy, please send a copy with Apache County Fair Association named as additionally insured.

☐ Add me to fair Policy ☐ I have my own policy attached

Sponsor the Fair! Would you like to support the fair? For \$25 you can become a **Vendor Sponsor** and receive an 8x11 Certificate to proudly display in your booth.

- YES!!!
- No

Please complete and return the application. Spots are rented on managers approval.

Signature: _____
_____ Date: _____